

JOB OPENING

City of Auburn

Police Officer (New or Lateral Transfer)

Auburn Police Department

The City of Auburn Police Department is seeking a dedicated, hard-working and self-motivated **Police Officer (New or Lateral Transfer)** to join our police force full time. The ideal candidate should have a strong work ethic, excellent problem-solving skills, be motivated to serve the citizens of Auburn.

Police Officer Requirements

- Must be at least 21 years of age and not yet 36 years of age
- US Citizenship
- Must have no Felony Convictions, no Drug Convictions, no OWI Convictions
- Must have no other serious Misdemeanor Convictions
- Must hold a valid Driver's License and able to pass a Driver's Record Check
- Must be able to pass all Pre- and Post- Hire Testing
- Must have a High School Diploma or equivalent (GED)

Additional Lateral Transfer Police Officer Requirements

- At least one-year experience as a Law Enforcement Officer
- Current Indiana Law Enforcement certification
- May currently participate in 1977 Police Officers' & Fire Fighters' Pension and Disability Fund but not a required pre-requisite

Essential Duties/Skills/Responsibilities/Qualifications

- Assists, conducts and coordinates all duties required to maintain and uphold public safety throughout the community, including, but is not limited to traffic control, response to citizen complaints, and elimination of criminal activity.
- Maintains accurate and detailed records of events completed.
- Follows all City of Auburn & Auburn Police Department policies and procedures in addition to all local, state, and federal standards, regulations, and safety rules.
- Ability to work outside in all weather conditions.
- Provide excellent and professional customer service.
- Lift 75-150 pounds on a frequent basis.
- Work safely and cooperatively in a team environment.

Benefits

- Paid vacation, holiday, sick, personal, and bereavement pay
- Life and health insurance
- Annual clothing allowance
- Paid overtime, shift premiums and specialty pay for some assignments
- Issued cell phone and lap top computer
- Take home patrol car based upon residency (including surrounding counties: Allen, Noble, Steuben and Lagrange) and/or specialty assignment
- PERF 77 retirement
- 3 Shifts operating on a 5/2-5/3 8-hour shift schedule

Other Benefits

- State of the Art Training Center
- Outdoor Firearms Range
- In-Car Computers
- Spillman CAD / RMS
- 800 Radio System
- Operate under DeKalb County Central Communications
- Emergency Response Teams
- 3 – K-9 Teams
- 2 - Detectives
- Undercover Drug Operations

Interested candidates may download an application through the City of Auburn website www.ci.auburn.in.us/careers. In order to be considered all items listed below must be emailed to humanresources@ci.auburn.in.us OR mailed to/dropped off at 210 E. Ninth St., Auburn, IN 46706.

- Resume
- Completed Job Application
- Birth Certificate
- High School Diploma, GED or Higher Education Degree
- Driver's License

Application Deadline: OPEN

EOE / Drug Free Workplace / E-Verify

Auburn Police Hiring FAQs

Q. Is there an age limit to be a Police Officer?

To be a full time Police Officer you must be less than 40 years old or be able to transfer current Police Pension Benefits.

Q. Is there testing involved in the Police Officer hiring process?

There are physical, written and psychological testing requirements.

Q. What happens if I fail any of the testing?

Failure to attend or a failing score on any of the required steps in the application process will cause you to be dropped from the process. There are no alternative dates or times scheduled or arranged for any of the steps in the hiring process.

Q. Is a college education required?

A college education is not required but a high school diploma or equivalent is a minimum requirement.

Q. What are the Physical Agility testing standards?

The Auburn Police Department has adopted the same physical standards as those required to graduate from the Indiana Law Enforcement Academy.

Vertical Jump - 16 inches minimum

One Minute Sit Ups – 29 minimum

Maximum Push Ups – 25 Minimum

300 Meter Run – 71 Seconds or less

1.5 Mile Run – 16 minutes 28 seconds or less

Q. Will I be paid to attend the Indiana Law Enforcement Academy?

If hired, you will serve as a Probationary Patrolman and must attend and graduate from the Indiana Law Enforcement within your first 12 months. You are paid while you attend the academy.

Academy attendance may be extended beyond one year due to current COVID restrictions

Q. Can you tell me a little more about the Auburn Police Department?

In 2021 the Auburn Police Department will employ 25 full time officers and three civilian employees and serves a population of approximately 13,400. Auburn Police respond to approximately 8000 calls for service per year not including traffic stops.

Q. What type of pay and benefits can I expect?

The City of Auburn / Police Department has a very competitive benefits package including paid training, overtime, vacation, holidays, personal, bereavement, and sick days. Take home cars are available for all officers living in DeKalb, Allen, Noble, Steuben and Lagrange counties as well as an annual clothing allowance. Health and Life Insurance and a 20-year retirement plan are also included in this benefit package. Starting wages in 2021 for probationary officers is \$52,052.52 and for First Class Police Officers is \$55,062.02.

Q. Will I be required to live in the City limits?

Living within the City Limits is not required but highly encouraged as we feel it is important for officers to become a part of the community they serve.

- Q. Is there a chance to specialize or advance my police career.**
Auburn Police Department has a rank structure of Chief / Captain / Lieutenant / 3 Sergeants / Detective / 3 Corporals / Patrolman. Auburn Police also have special assignments including: 3 K-9 Teams / Emergency Response Team / Sniper / Crime Scene Investigator/ Drone Pilot and Observer / Reserve Officer Liaison / Instructor Certifications / OPO Coordinator.
- Q. Are there training requirements**
The State of Indiana requires a minimum of 24 hours annual training however the Officers of the Auburn Police Department normally average over 75 training hours annually. Auburn Police enjoy a state-of-the-art training facility and outdoor firearms range.
- Q. Does the Auburn Police Department operate a dispatch center?**
All emergency communications for the Auburn Police Department is handled by DeKalb County Central Communications. Auburn does operate off an 800 MHz radio system which provides the ability to communicate with all other Emergency Service agencies in DeKalb County.
- Q. Will I be furnished all needed equipment?**
The Auburn Police Department will furnish all required equipment including firearms, computers and cell phone.
- Q. Where can I find our even more about the Auburn Police Department?**
Visit <http://www.ci.auburn.in.us/departments/police-department/>