



## **LEAF COLLECTION**

Fall Leaf Pick-up generally begins in mid- to late October. The leaf collection crews pick up leaves until all the piles are picked up or until the first major snowstorm—whichever comes first. The leaf collection season usually ends in mid-December.

- Rake leaves into long piles on the grass next to the street or sidewalk beside the curb, no more than 6 feet from the curb. Keep leaves away from mailboxes, utility poles, fire hydrants and traffic signs. For the safety of pedestrians and bicyclists, if you must pile leaves on the sidewalk, then leave as wide a walking path as possible.
- Leaves must be kept out of the street, so they don't interfere with the flow of traffic. Additionally, if it snows, the snow plows will be forced to drive over/through the leaf piles and end up throwing leaves from the piles far back into the yard.
- Residents and property owners who have a storm drain in front of their property should keep the drain area clear of leaves. This helps reduce the chances of water backing up on city streets.
- When finished raking, spray the piles down with water to help keep them from blowing away during periods of high wind.
- Bagged leaves will not be collected.
- Do not place leaves in the alley or they will not be removed.
- Do not put sticks, twigs and other trash into or on top of the leaf piles. These items can damage the vacuum equipment and force crews to pluck these items from the leaves.
- Never park over a leaf pile. A hot catalytic converter can easily ignite the dry leaves and, in turn, your vehicle.
- Do not park cars in front of leaf piles as crews will not be able to collect the leaves. Use off street parking during this time if available.
- Park cars with at least 15 feet between leaf piles and vehicles.

## **GRASS CLIPPINGS**

The Street Department does NOT pickup grass clippings. Grass clippings, brush/branches and other yard debris may be taken to the Northeast Indiana Solid Waste Management District compost facility at 2318 County Road 36A. They are open Monday-Friday from 8 a.m. – 7 p.m. and on Saturday from 8 a.m. – 3 p.m.

## **BRUSH COLLECTION**

Monthly brush pick-up occurs from April to October. Brush is collected the first week of each month.

- The Street Department will make only one pass through the city to pick up brush.
- Place your brush on the front curb by Monday of that week.
- Do not place piles around mailboxes, utility poles, fire hydrants or traffic signs.
- Brush placed in alleys will not be picked up. Crews cannot access the piles if blocked by vehicles.
- Trees cut down by the homeowner or a hired contractor will not be picked up. Homeowner must provide for the disposal.
- Do not pile brush in the street.

## **STREET MAINTENANCE**

The Street Department is responsible for ongoing regular maintenance of city street surfaces and right-of-ways. Street maintenance includes:

- Patching potholes
- Sealing street cracks
- Mowing
- Painting curbs
- Trimming and removing of trees in city right-of-ways
- Installing and maintaining traffic signs
- Snow plowing and salting of city streets to ensure safe passability