



RELOCATION PERMIT

Department of Building, Planning, & Development

210 S Cedar St PO Box 506 Auburn IN 46706 | 260.925.6449 | 260.920.3342 fax | bpd@ci.auburn.in.us

APPLICANT/PROPERTY OWNER INFORMATION

Applicant*	Name	
	Address	
	Phone / Email	
Owner of Structure to be Moved	Name	

*Shall be person or company moving the structure

PROJECT LOCATION

Current Address			
Subdivision, Lot			
Township			DeKalb County
New Address			
Subdivision, Lot			
Township			DeKalb County

STRUCTURE INFORMATION

Dimensions	Length:	ft	Width:	ft	Height:	ft	Weight:	lbs
Type of Structure								

ROUTE INFORMATION

Route <i>(include streets, turns, obstacles along route, and attach additional pages if necessary)</i>	
Transport Contractor	
Means of Transport	
Start Date	Duration of Move

Per Section 95.03 of the City of Auburn Code of Ordinance, the following information is required:

Corporate Surety Bond issued by an insurance company licensed to bond in the State of Indiana, or an irrevocable letter of credit issued by an insured financial institution. Either form shall comply with the following:

- Be in the amount of \$1,000, payable to city Board of Public Works and Safety
- Be valid for a term of not less than the time required to complete the work
- Provide address and description of work, or the statement "any and all purposes"

Proof of insurance coverage for the person(s) who will be performing the work, for not less than \$100,000 property damage and \$50,000 personal injury.

---SEE OTHER SIDE---



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CONTACT INFORMATION

The parties listed below shall be notified of the structure relocation at least 48 hours before the move is to begin.

- Indiana 811 - 811 or 1-800-382-5544 or visit www.indiana811.org
- City Street Dept – 260 925-6455
- City Engineering Dept – 260 925-8264
- Central Dispatch – 260 333-7911
- DeKalb County Central Community Schools Bus Management Office – 260 920-1171
- DeKalb County Highway Dept – 260 925-1864
- INDOT – 260-969-8255
- Indiana State Police – 1-800-552-0976
- CSX Transportation – 260 357-3900
- City Port Authority – John Mohre – 260 908-0754

SIGNATURE

I am the authorized agent of the owner of the structure to be moved. I understand the Relocation Permit is valid for 60 days. I certify that any construction, reconstruction, relocation, or alteration of a structure, or any change in the use of land or structures requested by or resulting from this relocation will comply with all applicable laws of the State of Indiana and the Unified Development Ordinance of the City Auburn. The information provided in this application is true and accurate to the best of my knowledge.

Signature of Applicant

Printed Name

Date

Signature of Owner

Printed Name

Date

OFFICE USE ONLY

Rec'd By/Date		Total Fees	\$
Zoning/Overlay of Destination		Receipt #	
Flood District of Destination	No FW FF	Cash/Check/Credit	
Insurance Certificate Expiration		Issued by/Date	
Relocation Permit Number			