

# Department of Building, Planning and Development

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## TEMPORARY SIGN PERMISSION PROPERTY LIST

Temporary signs, including garage sale and special event signs, excluding real estate sales signs and political signs, require a permit.

Signs placed on property not owned by the applicant require written permission by the property owner.

PROPERTY ADDRESS (Where sign will be located)	NAME OF BUSINESS LOCATED ON PROPERTY (If Applicable)	PROPERTY OWNER/MANAGER* (Not Business Mgr)	PROPOSED SIGN LOCATION ON PROPERTY	SIGN SIZE & DESCRIPTION	DATES
Example: 214 Eastern Ave.	Staples	XYZ, Co.	NW Corner of Property	2' X 3' Vinyl on wire legs	07.07.10 to 07.14.10

\*Manager refers to an individual who has authority to give permission on behalf of the property owner for the placement of a sign on the property.