



Part Time Firefighter Application Information

The City of Auburn Fire Department will be accepting applications for the position of part-time paid firefighter. These will be a part-time positions working approximately 24 hours per week. Applications may be picked up at Fire Station 2, 902 S Grandstaff Drive, Auburn, IN from 8:00am-4:00pm Monday through Friday. Applications will need to be returned to Fire Station 2 by February 28, 2019 by 4:00pm. Applications on file prior to January 28, 2019 will not be accepted. A copy of the job description and minimum requirements are available at Fire Station 2. The City of Auburn is an equal opportunity employer and enforces a drug free workplace and is an enrolled employer in the E-Verify Program verifying the work eligibility status of its new employees and will remain so until that program no longer exists.

INSTRUCTIONS

1. Read each item carefully.
2. All forms must be clearly printed or neatly typed.
3. All necessary documentation must be attached
 - a. High school diploma or equivalent
 - b. Associates degree in Fire Science (If applicable)
 - c. Verification of pre-requisite certifications
 - i. Certified State of Indiana Firefighter II or equivalent
 - ii. Certified Hazardous Materials operations level
 - iii. State of Indiana Emergency Medical Responder
 - d. Background Authorization and Release form
4. Completed application must be turned in to Fire Station #2 on Grandstaff Drive by 4:00pm February 28, 2019.

AUTHORIZATION AND RELEASE

I authorize the City of Auburn Fire Department to check my employment history, including without limitation, reference checks, and to seek the release of investigatory information, including a "limited criminal history", possessed by a private or public employer or any local, state or federal agency. I authorize these private or public employees or local, state or federal agencies to provide the Fire Department any information they may release concerning the matters described herein, and I will cooperate to the extent necessary to obtain the release of this information.

I EXPRESSLY WAIVE IN CONNECTION WITH ANY REQUEST FOR, OR PROVISION OF SUCH INFORMATION, ANY CLAIMS, CAUSES OR ACTIONS, INCLUDING WITHOUT LIMITATION, DEFAMATION, INFLECTION OF EMOTIONAL DISTRESS, INVASION OF PRIVACY, OR INTERFERENCE WITH CONTRACTUAL RELATIONS THAT I MIGHT OTHERWISE HAVE AGAINST THE CITY OF AUBURN, THEIR OFFICIALS, EMPLOYEES, TRUSTEES OR AGENTS, OR AGAINST ANY PROVIDER OF SUCH INFORMATION.

I HAVE READ THIS AUTHORIZATION AND RELEASE OF ALL CLAIMS, AND I EXPRESSLY AGREE TO THE TERMS SET OUT HEREIN.

Please print your name: _____

Your Social Security Number: _____

Date of Birth: _____

Signature

Date

This form approved by Auburn City Attorney January, 1995

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY

Application Appendix – This form must be completed and attached as part of your application.

- a. Date: _____
- b. Printed Name: _____
(FIRST, MIDDLE INITIAL, LAST)
- c. PSID Number: _____
- d. Current phone number: _____
- e. Email address: _____
- f. Upon acceptance of employment with the City of Auburn Fire Department, applicant must be of 18 years of age and must reside within DeKalb County or an adjoining County within 90 days of appointment.
- g. Applicant must be able to pass a background and reference check.
- h. Applicant must be able to pass a written test. Failure to do so will result in rejection from the hiring process.
- i. Applicant must pass a fear of heights and claustrophobia test. Failure to do so will result in rejection from the hiring process.
- j. Applicant must be able to pass a timed ability course which is job specific. Failure to do so will result in rejection from the hiring process.
 - i. Pull 3" hose 75ft
 - ii. Carry an exhaust fan
 - iii. Pull 1 ¾" charged hose line 75ft
 - iv. Climb stairs to the 4th floor with a 100ft of 1 ½" hose
 - v. Raise an extension ladder
 - vi. Move a weight with a sledge hammer
 - vii. Move a mannequin 50ft
- k. Interviews will be conducted by a board chosen by the Fire Chief.

Schedule of Hiring Process

Applications due	February 28, 2019
Written testing/Ability practice	March 7, 2019
Ability Test	March 19, 2018
Interview	March 21, 2019

The following items are to be turned in before the ability testing, March 19, 2019

1. Copy of Driver's License
2. Copy of birth certificate or SS card
3. Note from doctor to perform the ability course