

Relocation of a Structure

Permit Application:

City of Auburn, Department of Building, Planning & Development

210 South Cedar Street, P.O. Box 506
Auburn, IN 46706-0506
Phone: 260-925-6449 ext. 1200 Fax: 260-925-8239
E-Mail: bpd@ci.auburn.in.us

Permit # _____	OFFICE USE:	
Received By: _____	Date: _____	Approved By: _____
Total Fees: \$ _____	Receipt # _____	Check # _____
Issued By: _____	Date: _____	

Applicant:	Name: _____			APPLICANT USE:	Phone: _____
	Street: _____				Fax: _____
	City: _____	State: _____	Zip Code: _____	E-Mail: _____	

Owner:	Name: _____			Same As Applicant? Yes / No	Phone: _____
	Street: _____				Fax: _____
	City: _____	State: _____	Zip Code: _____	E-Mail: _____	

Present Location:	Address of Construction: _____				
	Lot: _____	Subdivision: _____	Section: _____		

Proposed Location:	Address of Construction: _____				
	Lot: _____	Subdivision: _____	Section: _____		

Description of Work to be Completed:	Circle all that Apply	Single Family	Duplex	Multi-Family	Commercial	Industrial
		Primary		Accessory		Temporary
	Describe the work and the route for move: _____					

Estimated: Start Date: _____ Completion Date: _____

1. The contractor shall provide either a corporate surety bond issued by an insurance company licensed to bond in Indiana or a letter of credit issued by an insured financial institution, for each structure to be relocated, in the amount of one-thousand dollars (\$1,000), payable to the City of Auburn Board of Public Works and Safety. The bond or letter must be valid for a term of not less than the time required to complete the work, and shall show either: the address and description of the work to be done; or "any and all purposes."

2. The contractor shall provide proof of insurance coverage for not less than \$100,000 property damage and \$50,000 personal injury.

3. LOCATE UNDERGROUND UTILITIES - contact the Indiana Underground Plant Protection Service ("Holey Moley") and request to have your underground utilities located for gas service and other utility services along with City of Auburn (sanitary sewer, storm sewer, water services and electric services.) Call at least three (3) working days before you begin excavation, trenching, digging, boring or earth-moving work.

Indiana Underground Plant Protection Service (other utility locations)	800-382-5544	Date Contacted: _____	Name: _____
DeKalb Central Schools Bus Garage (for any street closing)	260-927-1327	Date Contacted: _____	Name: _____
Street Department	260-925-6455	Date Contacted: _____	Name: _____
Police Department	260-920-3200	Date Contacted: _____	Name: _____
Fire Department	260-925-8255	Date Contacted: _____	Name: _____
Water Department	260-925-5711	Date Contacted: _____	Name: _____
Water Pollution Control Department	260-925-1714	Date Contacted: _____	Name: _____
Electric Department	260-925-8232	Date Contacted: _____	Name: _____

I certify that: I am the contractor on the above-described project and property; that I am the owner or the owner's authorized representative; and that the information in this application is true and accurate, and that I have complied with the terms of this application. I agree to indemnify and hold harmless the City of Auburn and its employees for any loss, liability or damage that may result or accrue from or because of my negligence; in performing the work under this permit; in providing the necessary barriers and warning devices; or by disregarding any legitimate order issued by any agent of the city of Auburn relating to the work described.

Signature of Applicant

Printed Name

Date