

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

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**Meeting Date and Time:**  
07-06-00 @ 10:00 a.m.

**Meeting Type:** Regular, Full Committee

**Meeting Location:**  
Second Floor Conference Room, City Hall

**Members Present:**

*DeKalb County:*  
Stump, Brad – GIS Coordinator  
Strong, Mark – Surveyor  
Damerell, Bruce – Technical Resource Coordinator  
Reymann, Sarah – DeKalb County SWCD  
Miles, Connie – County Commissioner  
Rowe, Sally – Building Commissioner  
Gerig, Mike – County Councilman

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager  
Bruns, Steve – City Engineer

**Others Present:**

Hayes, Sharon – DeKalb Co Auditor

**Meeting Minutes By:**

Brad Stump

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### Items Discussed

1. *ESRI User Conference 2000 Update*
  - 1.1. Chris, Steve and Brad gave the Committee members a synopsis of their experiences at the ESRI User Conference in San Diego last week. The conference was definitely worth attending from an educational standpoint.
2. *Area 1 Deliverable*
  - 2.1. Chris noted that ASI had not yet shipped the first deliverable by June 26<sup>th</sup> as planned. He has contacted ASI and the data should be delivered by early next week.
3. *Cadastral Conversion Vendor Interview – The Schneider Corporation*
  - 3.1. The Committee interviewed The Schneider Corporation's presentation team from 10:00 a.m. – 12:00 a.m. Andrew Harrison, Eric Torok and Jerry Ott represented the Schneider Corporation. The Schneider team presented the company policy/operating concept with regards to firm/client support and communication. They gave basic background info on the firm and its commitment with regard to GIS. They presented a short discussion on their GIS client list and their GIS-related business partnerships with firms such as ESRI, Novalis and Manatron (ProVal). The Schneider team explained their proposed approach to the project based on our source documents, our planimetric data acquisition and our desired level of accuracy. They proposed the use of BLM data to construct the PLSS section corner grid, which did not appear to match with our proposed project methodology. The remainder of Schneider's approach seemed to be very much in line with our proposed methodology of utilizing high accuracy documents such as plats and development plans to construct as many parcels as possible and then filling in the gaps with information from the Sidwell plat maps. The Schneider team then explained the steps in their conversion process and the QA/QC checks built into the workflow. They also discussed some additional data and applications that could be built in the future to supplement the cadastral data such as digital soils and assessment applications. The Schneider team then answered a few questions from the Committee members.
4. *Cadastral Conversion Vendor Interview – Analytical Surveys Inc.*
  - 4.1. The Committee interviewed ASI's presentation team from 1:30 p.m. – 3:30 p.m. Kent Park, Mike Nicolls and Jeff Armstrong represented ASI. The ASI team presented an overview of their corporation and their proposed project team. ASI's team then discussed their proposed approach based on our source documents, the planimetric data they are now delivering and our desired accuracy levels. They proposed scanning in our existing source documents, which did not match our hybrid method approach. The remainder of their approach did match our proposed methodology. There was some confusion on the part of ASI as to what data was contained in the Assessor's ProVal dataset however this was explained and the ASI team indicated that linking the databases together would not present difficulties. ASI then explained the QA/QC procedures that they would implement on this project. They then discussed their business partnership with ESRI. ASI conducted an ArcInfo demonstration to show some parcel information generated for another community. ASI finished their presentation by listing the reasons why they felt we should select ASI for our project. The ASI team then answered a few questions from the Committee members.
5. *Cadastral Conversion Vendor Interviews- Summary*

- 5.1. After conducting the interviews the Committee discussed the results. The Committee felt that each firm had both strong and weak points. Unlike the initial Landbase project, neither firm really stood out strongly above the other. The Committee felt that it would be beneficial to postpone the decision until after the July 20<sup>th</sup> meeting in order to give the members time to think further about this decision and to allow for some review of the Landbase project planimetric data to be delivered by ASI. Brad will contact the vendors and inform them of the decision.

**Action Items**

- Chris and Brad to work up a short list of additional questions to be sent to the vendors
- Committee to discuss vendors and their responses to the additional questions on July 20th.
- Committee to work on Cadastral Inter-local agreements.
- City to begin working on Utility Conversion RFQ
- Chris, Brad and Chad Depew (Engineering Dept) to do QA/QC work on the first deliverable when it arrives.

**Upcoming Meetings**

- July 20, 2000 @ 1:00 - Second Floor Conference Room City Hall
- August 3, 2000 @ 1:00 - Second Floor Conference Room City Hall