

MEETING MINUTES

COUNTY-CITY GIS COMMITTEE

Meeting Date and Time:
05-04-00 @ 1:00 p.m.

Meeting Type: Regular, Full Committee

Meeting Location:
Second Floor Conference Room, City Hall

Members Present:

DeKalb County:
Stump, Brad – GIS Coordinator
Strong, Mark – Surveyor
Reymann, Sarah – DeKalb County SWCD
Damerell, Bruce – Technical Resource Coordinator

City of Auburn:
Schweitzer, Chris – GIS/MIS Manager
Bruns, Steve – City Engineer
Berndt, Craig – Administrator, Dept. of Bldg., Planning & Development

Others Present:

Meeting Minutes By:
Brad Stump

Items Discussed

1. *New Member*
 - 1.1. Chris introduced Craig Berndt as the new Administrator of the City of Auburn Department of Building, Planning and Development. Craig will be attending the meetings in the place of the city planner. Craig is a DeKalb County native having grown up in Butler. Craig was the Planning Director for the City of Huntingberg, IN prior to returning to this DeKalb County and has previously served in the US Navy.
2. *Pilot Project Status Update*
 - 2.1. Chris explained the status of the pilot project to the members. The Database Design and Feature Definition Documents had a few outstanding minor changes that are being addressed by ASI. The amended pilot project file shows some errors (35±). Many of the errors were not present in the first delivery of the pilot project but were generated during the re-compilation of several datasets within the new file. Entrance cuts were recompiled from scratch and some sections of alleys were missed during the recompilation. Additionally, when the identification and address attributes of street centerlines was conflated from Tiger data, many street centerline directions were flipped in the opposite direction from the address range maps provided to ASI by the Committee. This may have been done mistakenly by ASI due to errors in the Tiger address range data. Chris and Brad are working with ASI to determine what happened since the data was correct the first time and how to avoid this in the future. ESRI has explained that it is important to digitize street centerlines in the direction of increasing address ranges for future address matching and E-911 routing concerns. Mark, Steve and Craig raised some concerns about the still significant number of errors in the revised file and that some building footprints seemed to be canted in relation to the sidewalks and the street centerlines yet the photo did not show the building to be angled. This will be discussed with ASI.
3. *County Connectivity Status.*
 - 3.1. Chris explained a few minor adjustments are still being made to the Connectivity Agreement. The cost spreadsheet has been updated to show the "worst case" scenario over the next five years (the life of the IT bond). It will go to the attorneys for review. The County Computer Committee will discuss this at their May 8th meeting. The Fiber Optic line item will be addressed by considering it a utility connection and, after rates are reviewed by the IURC, cost-sharing the rate between the City and the County. The document will go to the City Board of Works on May 11th.
4. *Cadastral RFQ Status*
 - 4.1. Brad explained that the Cadastral RFQ had been sent to seven vendors and that a legal notice was placed in the Auburn Evening Star. Several important dates were discussed including the May 11th mandatory meeting to review source documents prior to SOQ submittal and the May 25th SOQ submittal deadline. The following firms had been sent a copy of the RFQ and all acknowledged that it had been received: ASI; Woolpert; The Sidwell Co; The Schneider Corp.; Beam, Longest & Neff; Western Air Maps; and Butler Telecom
5. Chris announced that the City would again have an intern available this summer to work on some of their address concerns. Last summer, they hired Catherine H rowitz to do a field identification project and visually verify addresses throughout Auburn. This summer, they anticipate Catherine doing data entry of the address information.

6. Brad announced that there would be a free Parcel Conversion Seminar in Fort Wayne on June 8th. This seminar is hosted by The Schneider Corp. Anyone interested in attending should contact him soon so arrangements can be made.

Action Items

- Committee to finalize Connectivity agreement and get Attorney input.
- Committee to respond to vendor questions on Cadastral RFQ and distribute received SOQs to members for review.
- Committee to work on Cadastral Inter-local agreements.
- City to begin working on Utility Conversion RFQ
- County to prepare timeline and costs for Council

Upcoming Meetings

- May 18, 2000 @ 1:00 - Second Floor Conference Room City Hall
- June 8, 2000 @ 1:00 - Second Floor Conference Room City Hall (**moved from June 1, develop short list of cadastral vendors**)
- June 22, 2000 @ 7:00 – Council Chambers, City Hall – presentation to Councils, Commissioners, Boards of Works, etc.